



ANNEXURE -II

FORM B

Application for Revaluation / Re-checking.

(Theory Courses only)

Cashier please accept Rs _____

Dated: _____

CHARGES:

1. Application with photocopy of answer script attached **1000/-** per answer script.

(Note: Photocopy of answer script will be the prerequisite for applying for revaluation)

Candidates Should Carefully Go Through the Rules Printed Over Leaf Before Filling in This Form

This application is to be filled in and signed by the candidates only. Application submitted on behalf of the candidates, as also incomplete application will be rejected summarily without any further reference.

1. **Name of candidate (Block letters) Mr./Mrs./Miss** _____

2. **Fathers/ Mothers Name** _____

3. **University Enrollment No** _____

4. **Program** _____ 5. **SEMESTER/BATCH** _____

6. **Main/ Re-sit/ MR:** _____ 7. **ODD / EVEN** _____

S.N	SEMESTER	COURSE CODE	COURSE NAME	DEPT. OF THE COURSE	GRADE OBTAINED
1					
2					
3					

DECLARATION

I have carefully read rules regarding revaluation and I agree to be governed by the same. I am fully aware that as result of seeking revaluation the original marks secured by me can also be reduced. I undertake to surrender my original result and to accept the final result when declared by the university as result of revaluation applied for by me, as per the rules laid down in this behalf.

(Signature of candidate)

*NOTE: Signature of candidate must correspond to that on examination form filled in by him / her



Rules for The Revaluation/ Re- Checking of the Answer-Script/s

The examination system of the University shall also provide for mechanisms to redress/resolve any reasonable and valid issue(s) of grievances and provide relief to the concerned Candidates. All such matters shall be resolved subject to the University rules and regulations.

i. Re-evaluation is applicable only for theory papers and shall not be entertained for other components such as practical/ Thesis/ Dissertation etc.

ii. Every application for revaluation should be submitted by the candidate in the prescribed form along with the prescribed fee so as to be received by the Controller of Examinations within 03 days of obtaining the grade card.

iii. The COE shall arrange for re-evaluation of such answer-scripts by an examiner from the panel of examiners. If there is a difference of 10% of obtained marks in valuation and revaluation, then only, the change in marks will be acceptable. The examinee should be aware that as result of seeking revaluation the original marks secured by him/ her can also be reduced.

iv. In all cases of Revaluation, Fees once paid will not be refunded. Applications which are late and not in the prescribed form and which are found defective in any respect will not be entertained and will be summarily rejected without notice. In the case of applications which are found in order, the University shall take steps to get the answer-scripts re- evaluated.

v. candidate can have sought revaluation of answer script by paying 1000/- rs per answer script (Note: Photocopy of answer script will be the prerequisite for applying for revaluation)

vi. No interim enquiries of any kind will be entertained in this regard. It may be noted that the University can never set in any case a time limit for the issue of the results of revaluation. The University will also therefore, not be liable for loss of any kind sustained by candidates concerned on account of the delay, if any, in issuing the results of revaluation.